



Women, Infants and Children Program
Utah Department of Health
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INFORMATION MEMO

Memo #: WIC 2011-1-I
Date: October 13, 2010
Subject: FY 2011 Policy and Procedures Manual
To: All Local WIC Directors and Local WIC Clinic Staff
From: Chris Furner, MS, CHES, Program Manager

Utah WIC's fiscal year 2011 State Plan including our Policy and Procedures Manual (P&P) has been approved by USDA's Food and Nutrition Service (FNS).

The P&P is now posted on the Utah WIC website at: <http://www.health.utah.gov/wic/policy.php>. Also posted to the website and attached with this memo is a document entitled 2011 Summary of Changes. The document outlines significant changes that have been made to the P&P for this fiscal year. Please review this document with staff. For your convenience, the P&P sections with the changes highlighted in yellow remain posted at: <http://www.health.utah.gov/wic/policyNextFY.php>.

Please implement the FY 2011 P&P in your agency by November 1, 2010.

CD's containing the P&P sections are being copied and sent out to each clinic. Clinics should receive these CD's before November 1st.

If you have any questions regarding the implementation of the P&P please contact Rick Wardle at rwardle@utah.gov or by phone at 801-538-6960.